



This application form is for UK and EU/EEA Further Education students only.
Application Form for College Courses at ncn 2010

CALL CENTRE (ADMISSIONS), NEW COLLEGE NOTTINGHAM, STONEY STREET, THE LACE MARKET, NOTTINGHAM NG1 1NG TEL: 0115 9 100 100

Please read this form carefully. All applicants complete sections 1-11
Please complete all sections of this form using CAPITAL LETTERS and black or blue ink

1 If you have previously studied at New College Nottingham (ncn) please provide your student ID number (on your student card)

Title (eg. Mr/Mrs/Miss/Ms) First name(s) Last name

Address

Postcode:

Mobile*: Tel:

Email:

* Please note: ncn may contact you with college-related information via SMS.

Date of birth Male Female Age as at 31 August 2010

(eg: 31 01 58) Day Month Year

National Insurance Number If you do not have a National Insurance number, please leave blank.
 (eg: A B 1 2 3 4 5 6 X)

Unique Learner number

2 Personal identity

How would you describe your ethnic origin or personal identity? (Please tick (✓) one.)

- Asian or Asian British**
- 11 Bangladeshi
 - 12 Indian
 - 13 Pakistani
 - 14 Other Asian background

- Black or Black British**
- 15 Black African
 - 16 Black Caribbean
 - 17 Any other black background

- Chinese**
- 18 Chinese

- Mixed ethnic origin**
- 19 White and Asian
 - 20 White and Black African
 - 21 White and Black Caribbean
 - 22 Any other mixed background

- White**
- 23 White British
 - 24 White Irish
 - 25 Other white background

- Other ethnic groups**
- 98 Any other background not included above please indicate below:

3 Support requirements

All students need to complete parts A, B and C below. We require this information to ensure that any support you need is available to you. **If you do not require support please also indicate this below.**

A Disabilities (please tick (✓) any box that applies to you) L15

<input type="checkbox"/> 01 Visual impairment (does not include wearing glasses)	<input type="checkbox"/> 08 Temporary disability after illness/accident (eg. broken leg)
<input type="checkbox"/> 02 Hearing impairment (eg. may need a hearing aid or communication support)	<input type="checkbox"/> 09 Profound/complex disabilities
<input type="checkbox"/> 03 Disability affecting mobility (eg. wheelchair user)	<input type="checkbox"/> 10 Aspergers Syndrome
<input type="checkbox"/> 04 Other physical disability (eg. cerebral palsy)	<input type="checkbox"/> 19 Multiple disabilities
<input type="checkbox"/> 05 Other medical condition	<input type="checkbox"/> 97 Other – please specify:
<input type="checkbox"/> a) Epilepsy/Diabetes <input type="checkbox"/> b) Other	<input type="text"/>
<input type="checkbox"/> 06 Emotional/behaviour difficulties	<input type="checkbox"/> 98 No disability
<input type="checkbox"/> 07 Mental health difficulty (eg. depression)	

B Learning difficulties (please tick (✓) one) L16

<input type="checkbox"/> 01 Moderate learning difficulties	<input type="checkbox"/> 97 Other – please specify:
<input type="checkbox"/> 02 Severe learning difficulties	<input type="text"/>
<input type="checkbox"/> 10 Dyslexia	
<input type="checkbox"/> 11 Dyscalculia	<input type="checkbox"/> 98 No learning difficulty
<input type="checkbox"/> 19 Other specific learning difficulty	
<input type="checkbox"/> 20 Autism Spectrum Disorder	
<input type="checkbox"/> 90 Multiple learning difficulties	

C Please tick (✓) to receive information about: childcare support financial support

Please tick (✓) the relevant box below and provide your signature.

Yes, I require support during my course and I am happy for staff to be informed.

No, I don't require support during my course and/or I am not happy for staff to be informed.

(I appreciate that this means the College may be unable to give me full support for my learning.)

Learner signature Date

By law we need your consent to pass information about your support requirements to those staff who can support you during your time at College.

Equality and diversity at ncn

The College has a commitment to equality of opportunity. Part of our commitment is to monitor data related to our students in terms of their ethnicity and disability status. The information you provide will only be used to help us monitor whether all our students are given a fair chance to succeed regardless of ethnicity and disability. It is essential that you complete the boxes below to enable us to continually ensure that our courses and services are accessible for all students and that all students are given the support they need to succeed. Further information about the College's Equality and Diversity Policy and Equality Scheme are available from Student Service reception areas or online at www.ncn.ac.uk

New College Nottingham is proud to work with students from 14 years upwards as part of its commitment to life long learning.

4 Nationality/domicile

Date of entry into UK, if not born here

What is your nationality? British Citizen EU & EEA* Other Please state your nationality

If 'other', what type of visa/leave to remain in the UK do you have (eg. asylum seeker, refugee, or visa type: student, visitor, dependant, etc)?

Which countries have you lived in for the last three years, ignoring holidays?

* EU & EEA Member States	Austria	Cyprus	Estonia	Germany	Iceland	Latvia	Luxembourg	Norway	Romania	Spain
	Belgium	Czech Republic	Finland	Greece	Ireland	Liechtenstein	Malta	Poland	Slovakia	Sweden
	Bulgaria	Denmark	France	Hungary	Italy	Lithuania	Netherlands	Portugal	Slovenia	Switzerland

5 Which course would you like to study at New College Nottingham?

Please complete either box A or box B – whichever applies to you.

A The course I would like to study is: (If you are applying for 'A' Levels, please list the subjects.)

Is this an evening course? If yes, please tick (✓) here

B Not sure which course you would like to study?

Would you like a guidance interview to help you decide?

If yes, please tick (✓) here

Yes

If the course includes music, please state which instrument(s) you play:

If you would like to study **hair, beauty or childcare**, at which **ncn** campus would you like to study?

ncn Basford Hall **ncn** City (Adams) **ncn** Clarendon **ncn** High Pavement Sixth Form College **ncn** Hucknall

When do you wish to start your course? Month Year

6 Are you currently an **ncn** student? Yes No If yes, please confirm:

Full course title Course tutor's name

If 'no', do you have any previous qualifications in your chosen subject area? (please specify in the space below.)

7 How did you find out about New College Nottingham? (Please tick all that apply.)

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Aimhigher | <input type="checkbox"/> Learn direct | <input type="checkbox"/> Overseas exhibition | <input type="checkbox"/> Train |
| <input type="checkbox"/> Bus | <input type="checkbox"/> Library | <input type="checkbox"/> Plasma screen | <input type="checkbox"/> Tram |
| <input type="checkbox"/> Car park | <input type="checkbox"/> Messenger | <input type="checkbox"/> Previous student/enquirer at ncn | <input type="checkbox"/> Tv |
| <input type="checkbox"/> Cinema | <input type="checkbox"/> Mobile billboard | <input type="checkbox"/> Promotional event | <input type="checkbox"/> Yellow Pages |
| <input type="checkbox"/> Connexions/careers office | <input type="checkbox"/> ncn open evening | <input type="checkbox"/> Radio local | <input type="checkbox"/> Other – please specify |
| <input type="checkbox"/> Current information | <input type="checkbox"/> ncn visit to your school | <input type="checkbox"/> Recommendation | <input type="text"/> |
| <input type="checkbox"/> Door drop | <input type="checkbox"/> ncn website | <input type="checkbox"/> Recorder | |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Newspaper/magazine other | <input type="checkbox"/> School/teacher | |
| <input type="checkbox"/> Hucknall & Bulwell Dispatch | <input type="checkbox"/> Nottingham & Long Eaton Topper | <input type="checkbox"/> Taxi | |
| <input type="checkbox"/> Job centre | <input type="checkbox"/> Nottingham Evening Post | <input type="checkbox"/> Through the post | |

8 Which campus open evening did you attend?

Did you attend an **ncn** open evening? Yes No If no, please go to section 9

Which **ncn** campus open evening did you attend? (please tick all that apply)

	Autumn (October–November)	Spring (January–March)	Summer (April–May)
ncn Basford Hall			
ncn City (Adams)*			
ncn Clarendon			
ncn High Pavement Sixth Form College			
ncn Hucknall			

Did you attend the open days/evenings of any other colleges?

Yes No If yes, please specify

Which other colleges have you applied to? (please state)

14 General comments (Continue on a separate sheet, if required.)

15 Statement: I confirm that the information in sections 12–14 is correct. (To be completed by your school or college.)

Signed

Date

Print name

Position at school/college

**SCHOOL/COLLEGE
STAMP**

If you are not at school or in full-time education – please complete section 16.

16 Referee for all applicants not currently at school/college (This should not be a relative.)

Name

Position

Address

Postcode:

* Please note: some courses require a reference before an interview or offer is made.

DATA PROTECTION STATEMENT 2009/2010

Data Protection Act 1998 – The personal information you provide on this form will be processed by New College Nottingham for the purposes of providing education, training and related services. It will be passed to the Learning and Skills Council (LSC) (and any successor body) and shared with various government departments (e.g. the Department for Innovation, Universities and Skills), for funding, statistical and research purposes and for the purposes of informing administrative policies and strategies. The LSC also administers the Learner Registration Service (LRS) which will use your information to create and maintain a Unique Learner Number (ULN) record. More details can be found by visiting www.lsc.gov.uk/providers/data/help/ and following the links to data protection.

At no time will your personal information be passed to other organisations for marketing or sales purposes. Information from your student record may be shared with previous schools or colleges attended for the purpose of informing them of your progress. Information relating to conduct and progress will also be disclosed to parents/guardians of students who are under 18 and for further information concerning such disclosures, please visit www.ncn.ac.uk/studentpolicies

More detailed information concerning the purposes for which the College processes personal information can be found at the Information Commissioner's website: www.ico.gov.uk

The College may share information with your parent(s)/guardian(s)/carer(s)/employer(s)/sponsor(s) regarding your application. Tick this box if you do not wish for such information to be disclosed about your application.

MIAP offers a Learner Registration Service to allocate Unique Learner Numbers (ULNs) which enable the individual to access a Learner Record Service. The Learner Record Service will offer the Learner the facility to access their participation and achievement data via a website and to share this with other organisations and individuals where permission is granted.

Individuals can opt out of sharing participation and achievement data with those organisations listed in section 537A of the Education Act. Details of data sharing can be found at www.miap.gov.uk or by telephoning the MIAP helpdesk on 0845 602 2589. Tick this box if you wish to opt out of sharing participation and achievement data.

The Learning and Skills Council (LSC) values your views on the education or training which you receive and will use these to help bring about improvements for learners in England. Tick this box if you do not wish to be contacted by the LSC or its partners in respect of surveys and research.

The LSC and/or its partners may wish to contact you from time to time about courses or learning opportunities relevant to you. Tick this box if you do not wish to be contacted about courses or learning opportunities by post.

17 Convictions

I have a previous conviction, or a pending prosecution, for a violent or sexual offence. Yes (tick if applicable)

Applicants with previous convictions will be subject to a fair assessment process. If you have any queries, please contact the **ncn** Call Centre on 0115 9 100 100 or email enquiries@ncn.ac.uk

18 Signature

Signature of applicant (all ages)

Date

Thank you for applying to New College Nottingham (**ncn**). Your application will be acknowledged within seven days. Please send this application form in a **small envelope** to:

**Call Centre (Admissions), New College Nottingham,
Stoney Street, The Lace Market, Nottingham NG1 1NG
Tel: 0115 9 100 100**